



**The Commission on Business Environment and International Rankings of
the Republic of Azerbaijan**

Working Group on “Dealing with construction permits”

Meeting on the topic

“The work done over the past month to expand the capabilities of the «One-stop shop» e-system and the discussion of the draft Action Plan for 2022”

Meeting Agenda:

DATE: November 19, 2021

TIME: 15:00 p.m.

PLACE: online “ZOOM” platform

Chair of the meeting:

The head of the Working Group, Advisor to the Chairman of the State Committee on Urban Planning and Architecture Rufat Mahmud

ATTENDEES OF THE MEETING: The responsible persons directly involved for the implementation of the Action Plan of the State Committee on Urban Planning and Architecture of the Republic of Azerbaijan, the State Agency for the Public Services and Social Innovations under the President of the Republic of Azerbaijan and of other relevant authorities

Time	Topic	The speakers (Name, surname and position)
15:00-15:15	Introductory speech by the Head of the Working Group	<i>Advisor to the Chairman of the State Committee on Urban Planning and Architecture</i> Rufat Mahmud
15:15-15:40	The presentation about the measures taken on integration of internal electronic document management system of the relevant bodies of the SCUPA (Baku General Directorate for Architecture and Urban	<i>Head of the Project Management Office of the E-Government Development Center under the State Agency for Public Services and Social Innovations under the President of the Republic of Azerbaijan</i>

	Planning and the Territorial Construction and Planning Center) to the «One-stop shop» e-system	Aynur Gurbanli
15:40-15:55	Presentation on the progress in the implementation of the measures identified in the Protocol of the Working Group of dated by October 19, 2021 and the proposals for the draft Action Plan of the Working Group for 2022.	<i>Deputy Head of the International Cooperation and Protocol Department of the State Committee on Urban Planning and Architecture</i> Gunel Malikova
15:55-16:15	Presentation on the research of the possibility of uploading “.dwg” file format documents and technical capability of apply in the «One-stop shop» e-system	<i>Head of the Project Management Office of the E-Government Development Center under the State Agency for Public Services and Social Innovations under the President of the Republic of Azerbaijan</i> Aynur Gurbanli
16:15-16:25	Presentation of the results of the test on apply time in the «One-stop shop» e-system	<i>The lawyer of “Ekvita” LLC</i> Farida Jabrayilova
16:25-16:40	Presentation of the draft Communication Strategy for increase the level of awareness and satisfaction of business entities	<i>Chief consultant of Urban Planning and Architecture Department of Baku General Directorate for Architecture and Urban Planning</i> Elnaz Sultanova
16:40-16:45	QNA sessions and discussions	Attendees of the meeting